



## **Boundary Review Process ECCS and St. Patrick Catholic Schools**

### **GUIDELINES FOR PUBLIC INPUT**

As required by the Boundary Review Process for the Northeastern Catholic District School Board, the Board will be holding a Board of Trustee Meeting for public input regarding the Boundary Review Report filed by the Boundary Review Committee. The Board meeting is scheduled for **October 30, 2013 at 6:30 p.m.** in Timmins at Catholic Education Centre. Videoconferencing will be available from ECCS and/ or St. Patrick Catholic School.

The following Guidelines describe the public meeting process.

The public meeting will follow the rules and regulations of the Board (Policy T-9 Delegations & Submissions) for public delegations in modified form, as set out below. The modifications are intended to facilitate public participation.

- a) Written application requesting the opportunity to appear as a delegate must be submitted to the Secretary of the Board no later than **October 21, 2013**, as follows:

Glenn Sheculski, Director of Education/Secretary of the Board  
Northeastern Catholic District School Board  
101 Spruce Street North  
Timmins, ON P4N 6M9

- b) The following information must be included with this application:
- i) The name of the organization/individual(s) or party(ies) who will be making the presentation;
  - ii) Their authority/title/position with the organization (if applicable);
  - iii) A complete mailing address;
  - iv) A day time telephone number;
  - v) A number where they can be reached after business hours;
  - vi) A fax number (if available); and
  - vii) An e-mail address (if available).

- c) Delegations are encouraged to send the Presentation in as soon as possible so that it can be provided to and reviewed by Trustees prior to the meeting. Presentations that are received on a timely basis will be considered and addressed in the Director's follow-up report to the Board required by the Boundary Review Policy in which the Director will report on and respond to the presentations made by the public. A presentation that is submitted late may not be addressed in the Director's follow-up report although it will be made available to the Trustees.
- d) The identified spokespersons will address the Trustees from the podium.
- e) The spokespersons are expected to provide comments that are relevant to the subject matter of the meeting. If a previous delegation has already addressed the matter and the delegate is being repetitive, the Chairperson of the Board may request the delegate to simply express support for an earlier presentation and may reduce the following speaking times available to the delegate accordingly.
- f) The time for each public delegation to speak, excluding the question and answer period, is not to exceed ten (10) minutes.
- g) Delegates who have a similar perspective are encouraged to cooperate in appointing spokespersons in addressing the Board.
- h) Delegations from the same school community on the same point of view shall be limited to a combined total of fifteen (15) minutes.
- i) Delegations who are unrelated to a particular school community but who are speaking on a common issue shall be limited to a combined total of fifteen (15) minutes.
- j) Trustees may ask questions of the delegation for clarification only, for a period of time which shall be at the discretion of the Chairperson.
- k) The Chairperson will apply the normal Board practices in respect of decorum and order at the meeting.